**Guardian Angels**

**Job Description**

**POSITION TITLE:** Direct Care Worker

**RESPONSIBLITIES:**

* Maintain accurate documentation
* Obtain information and interpret information in terms of residents
* Interact directly with residents
* Assist in planning and executing group, program and recreational activities
* Serve meals to each resident according to menu
* Supervise residents at all times
* Maintain work environments free of recognized hazards. Provide care, welfare, safety and security for residents
* Provide transportation to the residents for appointment as needed
* Ensure on a daily basis the safety and cleanliness of all areas of the program. Adhere to all regulations and standards necessary to meet licensing and accreditation compliance
* Complete a minimum of 50 hours of in-service training hours annually in child care services, excluding first aid and orientation
* Other duties as assigned

**EXPERIENCE:**

* Work with diverse populations
* Ability to monitor behaviors and document observations effectively
* Effective usage of computers

The Direct Care Worker reports to the Shift Lead, Shift Supervisor, Staff Supervisor and Licensed Child Care Administrator.

**Minimum Qualifications**

* Must be at least 18 years old
* High school diploma or equivalent
* Must work a minimum of 40 hours per week

**Salary**

Starting at $9.00 per hour

Commensurate with skills & experience

Stipends available **after** probationary period

